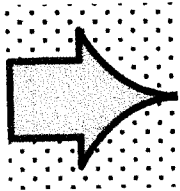
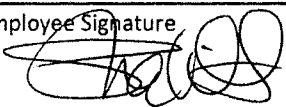




## Tarrant County Within Region Travel Request

Department: Criminal District Attorney's Office		Name: Sharen Wilson <small>**if applicable, list additional names below.</small>											
Conference/Seminar Name: Advance Criminal Law Course 2022/ Criminal Law 101													
Destination: Dallas, TX		Dates: Departure: 7/17/2022 Return: 7/21/2022											
Project Expenditures: <table border="1"><tr><td>Transportation:</td><td>\$ 42.12</td></tr><tr><td>Hotel/Motel:</td><td>\$ 923.89</td></tr><tr><td>Registration:</td><td>\$ 673.00</td></tr><tr><td>Other (specify): Per Diem</td><td>\$ 220.00</td></tr><tr><td>Total:</td><td>\$ 1,859.01</td></tr></table>		Transportation:	\$ 42.12	Hotel/Motel:	\$ 923.89	Registration:	\$ 673.00	Other (specify): Per Diem	\$ 220.00	Total:	\$ 1,859.01	Rationale: The Advance Criminal Law Course Conference provides a wide variety of training/ knowledge to implement for the required yearly MCLE hours for attorneys.	
Transportation:	\$ 42.12												
Hotel/Motel:	\$ 923.89												
Registration:	\$ 673.00												
Other (specify): Per Diem	\$ 220.00												
Total:	\$ 1,859.01												
**Additional Person(s):		Funds Available in Department Budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (List Department, Line Item and amount) <table border="1"><tr><td>Commitment #</td><td>Fund #</td><td>Cost Center#</td></tr><tr><td>10000-2022</td><td>588261</td><td>4510100000</td></tr></table>		Commitment #	Fund #	Cost Center#	10000-2022	588261	4510100000				
Commitment #	Fund #	Cost Center#											
10000-2022	588261	4510100000											



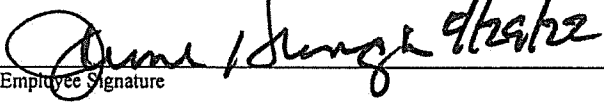
Employee Signature:  Date: 5-4-2022		Court Order No:  Date:	<input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved
Supervisor/Department Head Signature: _____ Date: _____			

This form is to be used for all within region trips requiring advance approval by the Commissioner's Court. Please submit this form as far in advance as possible. This form must be submitted to the Administrator's Office no later than 12:00 noon on Wednesday for inclusion on the following week's Commissioner's Court agenda.



# Tarrant County Travel Request

Department: <b>324<sup>th</sup> District Court</b>		Name: <b>Jerome S. Hennigan</b>											
Conference/Seminar Name: <b>Advanced Family Law Seminar</b>													
Destination: <b>San Antonio, Texas</b>		Dates: Departure: <b>08-07-2022</b> Return: <b>08-11-2022</b>											
Project Expenditures: <table border="1"><tr><td>Transportation:</td><td><b>\$294.80</b></td></tr><tr><td>Hotel/Motel:</td><td><b>\$756.00</b></td></tr><tr><td>Registration:</td><td><b>\$ 0</b></td></tr><tr><td>Other: (Meals)</td><td><b>\$220.00</b></td></tr><tr><td>Total:</td><td><b>\$1,270.80</b></td></tr></table>		Transportation:	<b>\$294.80</b>	Hotel/Motel:	<b>\$756.00</b>	Registration:	<b>\$ 0</b>	Other: (Meals)	<b>\$220.00</b>	Total:	<b>\$1,270.80</b>	Rationale: <b>Continuing Legal Education to meet annual CLE requirements.</b>	
Transportation:	<b>\$294.80</b>												
Hotel/Motel:	<b>\$756.00</b>												
Registration:	<b>\$ 0</b>												
Other: (Meals)	<b>\$220.00</b>												
Total:	<b>\$1,270.80</b>												
Additional Person(s):		Funds Available in Department Budget? <b>Yes</b> No (List department, line item and amount) <table border="1"><tr><th>Fund/Co. #</th><th>Account #</th><th>Center #</th></tr><tr><td><b>10000-2022</b></td><td><b>588261</b></td><td><b>41331-00000</b></td></tr></table>		Fund/Co. #	Account #	Center #	<b>10000-2022</b>	<b>588261</b>	<b>41331-00000</b>				
Fund/Co. #	Account #	Center #											
<b>10000-2022</b>	<b>588261</b>	<b>41331-00000</b>											

 Employee Signature		Court Order No:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
Date			
Supervisor/Department Head Signature		Date:	