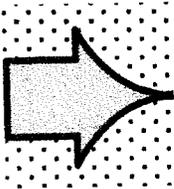




Tarrant County Within Region Travel Request

Department: Criminal District Attorney's Office		Name: Sharen Wilson <small>**if applicable, list additional names below.</small>											
Conference/Seminar Name: Advance Criminal Law Course 2022/ Criminal Law 101													
Destination: Dallas, TX		Dates: Departure: 7/17/2022 Return: 7/21/2022											
Project Expenditures:		Rationale:											
<table border="1"> <tr><td>Transportation:</td><td>\$ 42.12</td></tr> <tr><td>Hotel/Motel:</td><td>\$ 923.89</td></tr> <tr><td>Registration:</td><td>\$ 673.00</td></tr> <tr><td>Other (specify): Per Diem</td><td>\$ 220.00</td></tr> <tr><td>Total:</td><td>\$ 1,859.01</td></tr> </table>		Transportation:	\$ 42.12	Hotel/Motel:	\$ 923.89	Registration:	\$ 673.00	Other (specify): Per Diem	\$ 220.00	Total:	\$ 1,859.01	The Advance Criminal Law Course Conference provides a wide variety of training/ knowledge to implement for the required yearly MCLE hours for attorneys.	
Transportation:	\$ 42.12												
Hotel/Motel:	\$ 923.89												
Registration:	\$ 673.00												
Other (specify): Per Diem	\$ 220.00												
Total:	\$ 1,859.01												
**Additional Person(s):		Funds Available in Department Budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <small>(List Department, Line Item and amount)</small>											
		<table border="1"> <thead> <tr><th>Commitment #</th><th>Fund #</th><th>Cost Center#</th></tr> </thead> <tbody> <tr><td>10000-2022</td><td>588261</td><td>4510100000</td></tr> </tbody> </table>		Commitment #	Fund #	Cost Center#	10000-2022	588261	4510100000				
Commitment #	Fund #	Cost Center#											
10000-2022	588261	4510100000											



Employee Signature:		Court Order No:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
Date: 5-4-2022	Date:		
Supervisor/Department Head Signature			
Date			

This form is to be used for all within region trips requiring advance approval by the Commissioner's Court. Please submit this form as far in advance as possible. This form must be submitted to the Administrator's Office no later than 12:00 noon on Wednesday for inclusion on the following week's Commissioner's Court agenda.



Tarrant County Travel Request

Department: 324th District Court	Name: Jerome S. Hennigan										
Conference/Seminar Name: Advanced Family Law Seminar											
Destination: San Antonio, Texas	Dates: Departure: 08-07-2022 Return: 08-11-2022										
Project Expenditures: <table border="1" style="width:100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width:30%;">Transportation:</td> <td style="text-align: right;">\$294.80</td> </tr> <tr> <td>Hotel/Motel:</td> <td style="text-align: right;">\$756.00</td> </tr> <tr> <td>Registration:</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td>Other: (Meals)</td> <td style="text-align: right;">\$220.00</td> </tr> <tr> <td>Total:</td> <td style="text-align: right;">\$1,270.80</td> </tr> </table>	Transportation:	\$294.80	Hotel/Motel:	\$756.00	Registration:	\$ 0	Other: (Meals)	\$220.00	Total:	\$1,270.80	Rationale: Continuing Legal Education to meet annual CLE requirements.
Transportation:	\$294.80										
Hotel/Motel:	\$756.00										
Registration:	\$ 0										
Other: (Meals)	\$220.00										
Total:	\$1,270.80										
Additional Person(s):	Funds Available in Department Budget? Yes No (List department, line item and amount) <table border="1" style="width:100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width:30%;">Fund/Co. #</th> <th style="width:30%;">Account #</th> <th style="width:40%;">Center #</th> </tr> </thead> <tbody> <tr> <td>10000-2022</td> <td style="text-align: center;">588261</td> <td style="text-align: center;">41331-00000</td> </tr> </tbody> </table>	Fund/Co. #	Account #	Center #	10000-2022	588261	41331-00000				
Fund/Co. #	Account #	Center #									
10000-2022	588261	41331-00000									

<div style="display: flex; justify-content: space-between;"> <div style="width: 80%;"> </div> <div style="width: 15%; text-align: center;"> Date: _____ </div> </div> <hr/> <div style="display: flex; justify-content: space-between;"> <div style="width: 80%;"> Supervisor/Department Head Signature </div> <div style="width: 15%; text-align: center;"> Date: _____ </div> </div>	Court Order No: _____ Date: _____	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
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